

CalenGoo Configuration

1.5.0



The "Settings" menu offers many customization options.

Normally you do not need to configure CalenGoo, you only need to enter your Google Calendar's username and password and can start to use it.

But if you think something should be displayed in another way or if you would like it to behave differently, you can find a lot of configuration options. The following list explains these configuration options. You can find these options by pressing the "Settings" button in the upper left corner.

Calendar

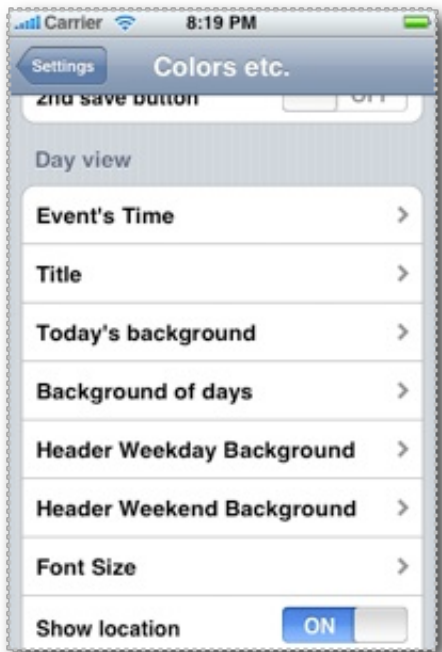
- *Visibility/Download:*
Shows your calendars in your Google Calendar account and allows you to specify for each of them if it should be visible and downloaded. Scroll down the calendar list to get a legend describing the different options.
- *Reminders:*
Here you can configure if you would like to get push notifications on your iPhone/iPod for "Pop-up" reminders. You can also specify different kinds of sounds for events of different calendars. If these reminders are turned on, it works that way that during a synchronization or when a single event is saved to Google, your pop-up reminders are sent to a server which sends them back to your iPhone/iPod at the appropriate time. So you can only be reminded of events that this server knows about, i.e. that have been synced with CalenGoo. It won't access your Google Calendar directly and your username and password won't be transferred to this server, they will only be saved on the iPhone/iPod. Only your reminders (the time of the reminder, the time of the event and the title of the event) are sent to the server.
- *Tasks:*
Allows you to configure the task functions, please see below.
- *Icons:*
You can turn a feature on to add icons to events in CalenGoo and in Google Calendar (in the English version of Google Calendar by clicking the green flask at the top and enabling "Event flair").
- *Autom. login:*
When turned on, you do not have to tap the "Login" button in the login view to get to the calendar view.
- *Show login:*
As an addition to "Autom. login" this, when turned on, hides the login view at all, you start directly in the calendar view.

Display

- *Colors etc.:*
Offers a lot of configuration options, these will be explained in detail later on this page.

Synchronization

- *Autom. sync.:*
When this is turned on, CalenGoo tries to synchronize your calendars every time it is started. **This can make it slow while the synchronization is running.** You can choose to turn the automatic synchronization off and start it manually, either with "Sync. now" in this "Settings" menu or by pressing the "Start Sync" button in the upper left corner of the day view.
- *Show sync window:*
When turned on a blue sync status window is displayed when the synchronization is running.
- *Sync. now:*
Starts the synchronization process. You can follow its progress by looking at the pie chart in the upper left corner of the day view. It will download all changes found in your Google Calendar account and upload all changes you have made in CalenGoo.



The "Colors etc." menu offers many configuration options regarding the visual representation of the calendar and the events.

New event's reminders

- *Add another reminder...:*
You can specify here which default reminders will be added to all events created with CalenGoo (e.g. SMS, Email, Pop-Up).

Information

- *Time zones:*
Sometimes users have the problem that their events are saved with a time offset, e.g. they save an event for 5pm, but in Google Calendar it appears at 6pm. The reason is a wrong time zone in one of their calendars in Google Calendar (see also the Support page). This menu shows all your calendar with their time zones and helps you to find the problem.

Maintenance

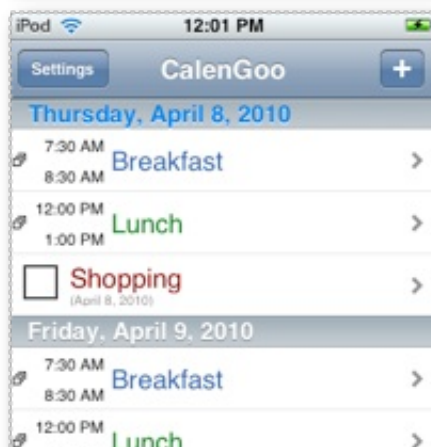
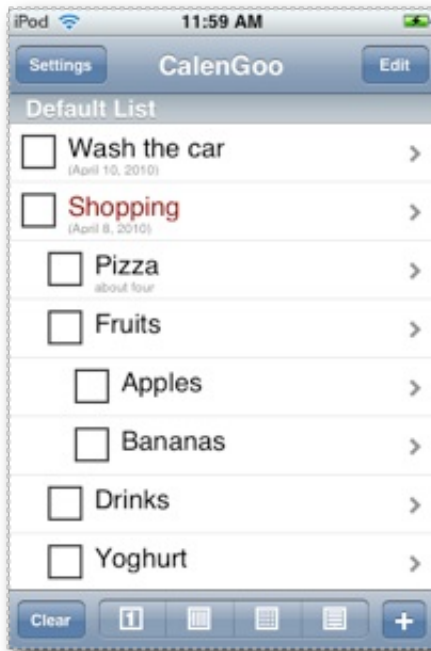
- *Always retry upload:*
Retries to upload erroneous events instead of ignoring them.
- *Retry erroneous upload:*
Removes the erroneous-mark from all events meaning CalenGoo will try to upload them again. Erroneous events can be easily recognized by a dashed red border around them in the day view. It means that this event was changed but the change could not be uploaded because Google sent an error code. This should normally never happen.
- *Reset settings:*
Sets all settings back to their factory defaults.
- *Reset calendars:*
This will erase all calendars and events from the local database and download them again by running the synchronization. It can be useful if somehow the events CalenGoo displays differ from the ones you can see in Google Calendar.
- *Debug Tools:*
Contains some tools to analyze problems:

Calendars: Allows you to examine and re-download single calendars.

Changes to upload: Shows which events contain changes that were not yet uploaded.

Debug Sync: Runs the synchronization and displays which events were

downloaded. Useful when the sync takes quite long and you would like to examine the reason.



Tasks

In Google Calendar you can turn a small, simple task list on by clicking the "Tasks" link on the left. Tasks that are entered with a due date appear on this day in the calendar and can be marked as completed.

- These functions can also be used in CalenGoo if you turn the "Sync Tasks" switch on.
- *Color:*
You can choose a color that is used to display your tasks in the calendar views.
- *Google Apps for Domains:*
If you do not have a normal Google account but a "Google Apps for Domains" account, you have to turn this switch on.
- *Use login credentials:*
If turned on, it will use the username and password that you entered in CalenGoo to log in to your Google Calendar account. If you would like to use the tasks from a different account or if you use "AuthSub Login" to login, you can turn this switch off and enter your username and password below.
- *Web instead sync:*
Google does not yet offer an official access method for their Google Tasks service. The method CalenGoo uses works currently but it can break at any time. So if the sync sometimes stops working, you can turn "Web instead sync" on to get Google Tasks's website displayed instead of CalenGoo's own task list. This way you can still manage your tasks from within CalenGoo, but you won't see your tasks in the different calendar views and it works only when you are online.

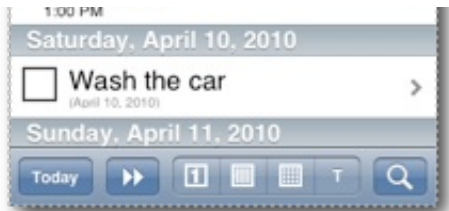
Icons

You can assign icons to events if you like. To do so you have to turn "Show Icons" on and tap "Download Google Icons" once to download Google's icons. To enable the icons in Google Calendar, click the green flask at the top of the Google Calendar website and enable "Event flair".

There is a list of icons under "Available Icons". These are the icons that you can choose from when editing events in CalenGoo. If you like you can reorder them or delete some. If you deleted some that you did not intend to delete, you can get them back with the "Add removed icons" button.

Below the list there are two functions for experts: "Download icon list" and "Download single icon". They can be used to import your own icons. These icons will be usable in CalenGoo and they will be visible in CalenGoo and Google Calendar.

To add an icon you have to save it as 16x16px PNG image and upload it to a webserver. Then enter its URL under "Download single icon". If it works, the new icon is added to the end of the "Available Icons" list. It is necessary to leave the icon on the webserver because Google Calendar will download it from there every time you view your event. The event knows only the URL of the icon, the icon itself is not saved in the event.



If you have a collection of icons and would like to add them all at once you can use "*Download icon list*". You need to upload your icons somewhere on a webserver. Then you have to create a text file that contains one URL per row, each pointing to another icon (16x16px PNG).

(Don't get confused by the description under "*Download single icon*" and "*Download icon list*", due to a bug in 1.5.0 it may display a wrong hint what to enter, but it will still work, it is only an incorrect text.)

Colors etc.

When pressing the "Colors etc." button, you get to a long list with further configuration options. These options can be filtered by the buttons at the top of the screen: "**Basic**", "**Advanced**", "**Expert**", "**All**". In the "Basic" mode you will only see the most important settings, in the "All" mode you will see all settings.

General

- *View before editing:*
When you tap an event to open it and this feature is turned on, you will come to an overview screen, showing you all details of the selected event. From there you can tap the "Edit" button to get to the edit view. If it is turned off, you will come directly to the edit view.
- *View after start:*
Here you can configure which view (day, week, month, agenda) should be visible right after the start of CalenGoo).
- *Landscape mode:*
Here you can turn off the automatic switching to landscape mode when the device is rotated.
- *Login Offline Button:*
Adds a new button to the login screen labeled "Offline". When pressed, it starts CalenGoo in offline mode.
- *Ignore iPhone time zone:*
Normally the iPhone's/iPod's time zone setting is taken into account when the times for the events are calculated. It may lead to problems and confusion when the iPhone/iPod does not have the same time zone as your first, your personal, calendar. When you enable this switch it will use the time zone of your first, your personal, calendar in your Google Calendar account.
- *Proprietary colors:*
Some users e.g. that sync their Google Calendar with Outlook sometimes do not want to use more than one calendar. But they still would like to have different colors for different events. This is not possible in Google Calendar. By turning on this option, you can choose individual colors for all events that are saved in the description field of the events and are used in all views of CalenGoo. If possible you should not use this function and instead create one calendar in your Google Calendar account for every color you want to have.
- *Upload w/o download:*
Normally CalenGoo tries to upload new and changed events immediately. When you turn this feature off, it will upload these changes only during the synchronization.
- *Upload before download:*
Turn this on if you would like to have your local changes to be uploaded before changes from Google Calendar are downloaded. This way your local changes will have priority over changes made in Google Calendar.

- *Use SSL for data:*
Here you can disable the encryption/SSL protocol that is used to access Google Calendar.
- *Force password check:*
This will force you to enter your correct password every time you start the app even in offline mode.
- *Local calendars:*
This will allow you to have local calendars, i.e. calendars that are not synced with Google. Local calendars have several disadvantages, e.g. you cannot edit them from the web, you do not have a backup of your data in Google Calendar and currently you cannot have any reminders for events in local calendars.
- *Use cache:*
When you have a really large calendar, start CalenGoo with the day view and the start takes longer than six seconds, you can try this feature to reduce the startup time. After turning on this feature you have to run the sync to initialize the cache.
- *ISO week numbers:*
CalenGoo normally displays the week numbers that are used in your country (see "How are the week numbers calculated?" on the support page). By turning on this function you will get ISO week numbers instead.
- *Show hints:*
In some places of the application you will find blue "?" buttons in the upper right corner of the screen. When you tap them they will vanish and display a hint for the current screen. They will not appear again after they were tapped once. With this option you can completely turn them off.
- *Badge on app's icon:*
This will display the number of remaining events for the current day on the application's icon. To keep the number current, server-side push notifications are used to refresh this number when the app is not running. That means when you turn this feature on, the start- or endtimes of your events are sent to a server (but nothing more, no titles, calendar names, usernames or passwords).
- *Badge only for own calendars:*
When counting your remaining events for the current day, you can choose if you would like to include the shared calendars. When turning on this switch, only your own calendars (under "My calendars" in Google Calendar) are used. And it will only count visible events.
- *Count running event:*
Determines if the count should be decreased at the start or the end of an event. When this is turned on, the count is decreased when an event ends, otherwise it is decreased when an event starts.
- *All-day push reminders:*
When you have all day events with "popup" reminders, you probably don't want to be reminded at 12am in the night. So here you can specify at which time you would like to be reminded for all-day events. This will be the base time so if you specify another offset than 0 minutes for your reminder, e.g. 10 minutes, then you will be reminded 10 minutes before the time that you specified here.
- *Overnight only 1st day:*
If an event reaches into the next day, it will normally be displayed as two events, one from the start of the event to the end of the day and another from the start of the next day to the end of the event. By turning this on, only the first part, the event until the end of the day, will be displayed.

- *Tasks-Clear deletes tasks:*
The "Clear" button in the tasks view normally moves the completed tasks to the "completed" list (you can see this list in Google Tasks/Google Calendar). If you would like to delete them instead, you can turn it on here.

Detail view

- *Phone numbers:*
When turned on, phone numbers in the event's description (not the title) will be recognized and highlighted (on iPhone OS 3.0 or newer). Then you can call them directly from the event's detail view. As a side effect it also enabled copy&paste (or at least "copy") functionality for the description field in the event's detail view.
- *Link only exact name:*
When you use the function to insert a contact's data into an event and a link to the contact is created in the description field of that event, it will look like "[Linked name:Firstname Lastname]". When this switch here is turned on, it will only show persons that match exactly the linked name in the detail view. When it is turned off, it will also display persons with similar names. In this case you can even use wildcards to link persons, e.g. "[Linked name:F*]" will link all persons who's name starts with the letter "F". By default this option is turned on.
- *Move event button:*
When turned on, a button labeled "Move" will be in the tool bar of the detail view. It will allow you to move events to another date with just a few clicks without entering the edit mode.

Edit view

- *New event's duration:*
Here you can specify how long a new event should be initially. The default is one hour.
- *Default calendar:*
When creating new events, they will be created in the calendar selected here as default (but you can change it in the edit view for every created calendar, is just specifies the default).
- *2nd save button:*
Activates another "Save" button in the "Title" and "Description" edit views in the upper right corner. It may be helpful for right-handers to save the text when using the iPhone with one hand.
- *Minute precision:*
Here you can specify if you want to edit times in 1, 5 or 15 minute steps.
- *Auto open title:*
When turned on, the view automatically switches to the title editor when you create a new event.
- *New events always all day:*
When turned on, all newly created events will be all day events.
- *New events for current time:*
When turned on, all new events that are created using the "+" button (not those created by a double tap) have the current time (rounded to the next hour) as start time.
- *Copy contact to title:*
In the edit view there is a button in the toolbar at the bottom of the screen that allows you to insert a contact's data from the address book into an event. With this and the following switches you can specify which data from the contact should be copied into the event. When you

turn "Copy contact to title" on, the firstname and lastname of the contact is copied into the title of the event.

- *Copy contact to location:*
The address of the contact is copied into the event's location field.
- *Phone&email description:*
Copies the phone numbers and email addresses to the event's description field.
- *Create contact id link and Create contact name link:*
These are two options to link a contact to an event by putting either its internal ID or its name into the description field. When such an event is viewed in the detail view, you will have additional buttons to open contacts that are linked this way directly with the iPhone/iPod's address book.

Day view

- *Day start time and Day end time:*
You can limit the day view to only display a certain range of time, e.g. if you do not have any events during the night and do not want to accidentally scroll into this time range.
- *Event's Time:*
You can configure the text color of the time here.
- *More than 4 all day events:*
Enabling this feature will allow the header in the day view to display more than four all day events by letting them overlap the calendar. The will hover slightly transparent over the calendar view, but will not be touchable.
- *Title:*
The color of the title text.
- *Today's background:*
The background color of the current day, normally yellow like in Google Calendar.
- *Background of days:*
The background color of the other days.
- *Weekend's background today:*
The background color of the current day if it is a weekend day.
- *Background of weekend:*
Weekend days can have a different background color, by default it is a light gray.
- *Header Weekday Background:*
The background color of the header area for normal days.
- *Header Weekend Background:*
The background color of the header area for weekend days.
- *Font Size:*
The size of the font used to display the events in the day view. It also affects the visible time range. The default is "Standard" (100%). Additional options are "Large" (135%), "Larger" (166%) and "Very Large" (200%).
- *Row Size:*
Normally one hour in the day view has a height of two rows of text. Here you can increase the height to 100%, 150%, 200% or 300%.
- *Show location:*
When turned on, the location field of an event is displayed in the event box below the title, prefixed by an "@".
- *Show titlebar for event:*
Normally every event in the day view has a darker title bar. Here you can turn it off.
- *Time of short events:*

When turned off, the time of an event is not displayed if the event's duration is less than one hour to save space to display the event's title.

- *Singletap opens event:*
Normally you have to double-tap an event to open it. When you turn this on, a single tap will be sufficient.
- *Create by tapping:*
When this is turned on and you double-tap an empty area in the calendar or the time line on the left, a new event is created for the time you tapped.
- *Full screen width:*
Normally one day does not fill the whole screen, you can always see a small part of the previous and/or next day. When you turn this on, one day will be as wide as the screen is.
- *Snap in:*
When turned on, the day view will snap in on full days. Useful in combination with "Full screen width".
- *Large day number:*
Shows the number of the day about twice as large as the month and weekday. It is turned on by default.
- *Week number:*
Displays the current week number in the header.
- *Update immediately:*
Shows new events immediately after they have been entered instead of first trying to upload them and displaying them afterwards.
- *Show working time:*
Displays the working time in another color as your free time.
- *Working time start/end:*
Defines the range of your work time.
- *Background of non working time:*
The background color of your free time.
- *Background non work. today:*
The background color of your free time for the current day.
- *Fixed time after startup:*
When CalenGoo is started and displays the day view, it shows the current day and tries to move the current time to the top of the screen. If you do not like it, you can specify here which time should be move to the top of the screen.
- *Time after startup:*
The time used when "Fixed time after startup" is turned on.
- *Indicate events above/below:*
When events are above or below the currently visible area, this can be indicated in different way that you can specify here.

Month view

- *Today's background:*
The background color of the current day, normally yellow like in Google Calendar.
- *Background of weekend:*
The background color for weekends.
- *Font color:*
The text color used to display the all day events.
- *Weekday name:*
Shows a small weekday name beside every day number.
- *Week number:*
When turned on, the week number is displayed in a small rectangle at the start of the week.
- *Weekn. in 1st col:*

Shows the number of the week in the first column regardless on which day the week starts.

- *Hours in month view:*

This gives you several options how you would like to see the time of your appointments in the month view. The options are

- Long, e.g. 9:00 am
- Short 12h am/pm, e.g. 9am
- Short 12h, e.g. 9
- Short 24h, e.g. 15
- None
- Short 24h Start/End, e.g. 14-16
- Short 12h Start/End, e.g. 9A-1P
- Short 12h[:mm] am/pm, e.g. 9A or 9:30A
- Short 24h[:mm], e.g. 15 or 15:30

- *First day of week:*

Lets you specify, where your week starts.

- *Font:*

Here you can specify the size and kind of font you would like to use.

- *Max. font size:*

When zooming into the month view, the font grows according to the current zoom level. With this function you can limit the maximum font size to see more of your event's title instead of getting a larger font.

- *Name of month twice:*

When turned on the name of the month will not only be displayed in the header but also above the month calendar in the zoomable area.

Agenda view

- *Font:*

Specifies the font that is used in the agenda view. When you choose a font of size 15 or smaller, your agenda entries are displayed with two rows if necessary to display the full title.

- *Rows:*

Lets you display more than one row of text for long event titles in one row of the agenda view.

- *Prev./Next Buttons:*

Displays buttons to load previous or next events at the start and end of the list. If you turn it off, it will automatically load further event when you reach the end of the list but this works only correctly if you have enough events in the list, i.e. if the list is long enough.

- *Show empty days:*

Here you can specify if empty days should be omitted or if headlines should be displayed for empty days.

- *Separator Color Today:*

The color for the current day's header.

Week view

- *From current day on:*

Normally the week view displays a whole week, starting from Monday. When this is turned on, the week view displays a whole week always starting with the current week day. That means you can see the next six days from the current day. The current day is displayed at the top, two columns wide. The other six days are below in two columns, three rows.

- *Current day two columns:*

When "From current day on" is turned on, the current day will be displayed two columns wide. With this option you can choose if you would like to display the events in two columns or instead have more

- space to display long titles (one column).
- *Header Font Color:*
Specifies the color for the text in the header for each day.
- *Header Background:*
Specifies the background color for the header rows.
- *Today's background:*
The background color of the current day, normally yellow like in Google Calendar.
- *Weekend's background:*
The background color of the weekend.
- *Font color:*
The text color used to display the all day events.
- *Selected background:*
The background color of the currently selected day (where new events would be created for).
- *Hours in week view:*
Gives you the same configuration options as in the month view to change the way how the time is displayed for every event.
- *First day of week:*
Because of the kind how the week view displays the week (with just a little space for Saturday and Sunday), the start of the week is normally set to Monday. However it is configurable.
- *Font:*
Here you can specify the size and kind of font you would like to use.
- *Rotate day order:*
Specifies if the days of the week are ordered in columns or rows.
- *Week number:*
Displays the week number of the first displayed day in the header of the screen.

Landscape day view (week)

- *Enable landscape day view:*
This turns on a special kind of day view that will be displayed when you rotate the device to landscape mode. This landscape day view will show 5 or 7 days at a glance, helping you to find free hours in your week.
- *All-day events:*
Specifies if all-day events should be displayed in the background of the landscape day view.
- *All-day events upwards:*
Specifies the text direction (upwards or downwards) for the text of the vertically displayed all-day events.
- *Font:*
Here you can specify the size and kind of font you would like to use.
- *Number of days:*
Here you can specify if you want to see 7 days (a whole week) or 5 days (only the work days, Monday to Friday).
- *First day of week:*
Specifies the day with which the week should start. Please keep in mind that the displayed week number is the week number of the first displayed day.
- *Day start time and day end time:*
The landscape day view shows a certain part of the day at a glance. Here you can specify the start time and end time for that part.
- *Today's background:*
The background color for the current day.
- *Weekend's background:*

The background color for the weekend.

- *Week number:*
When turned on, the number of the displayed week is displayed in the header. If more than one week is visible (because you changed the first day of the week), the week number of the first visible day is displayed.
- *Show workingtime:*
As like as in the portrait day view you can highlight your workingtime with another background color.

Search view

- *Search in descriptions:*
Normally the search function only searches in the event's titles. This extends the search to include the descriptions.
- *Search in locations:*
This extends the search to include the locations of the events.
- *Show recurring events:*
When searching for events, normally only the first occurrence of a recurring event is displayed. If this is turned on, occurrences of the last and next two months of all found recurring events are additionally displayed but with a brighter color to be able to distinguish them from the normally found events.

Expert/Maintenance

You should normally not need these functions. They are only here for debugging purposes.

- *Activate Debug Reports:*
When turned on, a new button labeled "Report bug" will appear in the tool bar of the detail view, but only when it displays a recurring event with "Edit whole series". It allows you to send the recurrence rule by email. It is useful to debug events that are e.g. displayed on a wrong day. This should not happen normally, but in the past some events from other applications that were synced with Google Calendar used recurrence rules that CalenGoo did not understand correctly. All known problems have been fixed, but if such a problem occurs again, it is now easier and faster to fix it.
- *Ignore time zone changes:*
CalenGoo can recognize when you move to another time zone. It will then allow you to ignore the time zone change or to adapt your events to the new time zone. This switch can ben used to turn off this feature. It is normally not needed.

